

Annex II

GUIDANCE AND DRAFT TEMPLATE FOR THE SEVENTH AND EIGHTH NATIONAL REPORT¹

1. Parties are required by Article 26 of the Convention to submit national reports to the Conference of the Parties on measures taken for the implementation of the Convention and their effectiveness in meeting the objectives of the Convention. The seventh and eighth national reports are due by 28 February 2026 and 30 June 2029, respectively. Given the time required to prepare, approve and submit a national report, Parties are encouraged to start preparing their national reports well before the deadline.
2. The seventh and eighth national reports should provide an assessment of progress in the implementation of the Kunming-Montreal Global Biodiversity Framework, including progress towards national targets in the national biodiversity strategy and action plan (NBSAP) as revised or updated in the light of the Framework, and Parties' progress in the implementation of the Framework, using the most up-to-date data and information from appropriate sources, including headline indicators as well as component and complementary indicators, and other national indicators, where relevant. Other sources may include any recent reviews of national implementation or other national assessments, in particular any review of the implementation of NBSAPs, that provide a basis for developing national ambition or targets and/or revising or updating NBSAPs to implement the Framework. Parties could use information from earlier national reports as appropriate. National reports, reviews or communications submitted under relevant conventions and in connection with the Sustainable Development Goals could also be used as important information for assessing progress in the implementation of the Framework.
3. Further to decision 14/27, in which the Conference of the Parties decided that the submission of the next reports under the Convention and its Protocols would be synchronized, Parties should involve the respective national focal points for the Cartagena and Nagoya Protocols (if different from the primary national focal point for the Convention) in the preparation of the national report. National focal points of the biodiversity-related conventions and Rio conventions, as well as the national focal points for the Sustainable Development Goals and other relevant international and regional conventions should also be involved in the preparation of the national report.
4. Relevant stakeholders should be involved in the preparation of the national report and may include in it their contributions to the implementation of national targets, NBSAPs and the Kunming-Montreal Global Biodiversity Framework. Contributions from non-State actors should, where possible, be clearly identified.

Structure and format of the seventh and eighth national report and use of the reports

5. To facilitate the preparation of the seventh and eighth national reports, each section of the report uses a standardized template that contains specific questions with a choice of possible answers or specific requests for substantive information. There is also space to provide narrative information to further substantiate the answers given in a focused and succinct manner. Links to relevant websites and publications where additional information, including metadata for indicators, may be found, should be provided, reducing the need to include this information directly in the national report.
6. The seventh and eighth national report format contains five sections:
 - Section I Brief overview of the process of preparation of the report;
 - Section II Status of the revised or updated national biodiversity strategy and action plan (NBSAP) in the light of the Kunming-Montreal Global Biodiversity Framework;

¹ The guidance and template for the eighth national report can be adjusted if necessary, building on the experiences and lessons learned in the preparation of the seventh national report.

- Section III Assessment of progress towards national targets;²
- Section IV Assessment of progress related to the goals and targets of the Kunming-Montreal Global Biodiversity Framework;
- Section V Conclusions on the implementation of the Convention and the Kunming-Montreal Global Biodiversity Framework;
- Annex Information as requested in related decisions adopted by the Conference of the Parties at its fifteenth meeting.

7. A resource manual will be available before the sixteenth meeting of the Conference of the Parties to provide further guidance and explanations on the use of the template and links to potential sources of information for the preparation of the seventh and eighth national reports. Other supporting materials and tools will be developed or enhanced as needed before the sixteenth meeting of the Conference of the Parties to support the preparation of the report.

Use of indicators for monitoring and reporting

8. The template allows for information to be provided on all headline indicators and questions related to the binary indicators as set out in the monitoring framework of the Kunming-Montreal Global Biodiversity Framework.³ It also includes the option to include information on component and complementary indicators, as well as national indicators as referenced in the monitoring framework of the Kunming-Montreal Global Biodiversity Framework.

Enhancing synergies in reporting under the biodiversity-related conventions and the Rio conventions and in relation to the Sustainable Development Goals

9. Parties are also encouraged to use the clearing-house mechanism/Bioland tool. The voluntary Data Reporting Tool for Multilateral Environmental Agreements (DaRT) developed by the United Nations Environment Programme is also available to Parties.

Submission of the report

10. To facilitate the preparation and submission of the seventh and eighth national report, an online reporting tool is available.⁴ The online tool will allow multiple national authorized users to draft elements of the national report and submit them for review and internal approval before formal submission by a national publishing authority. The tool will allow Parties to submit parts of the national report as they are finalized or to submit the entire report once all the sections are completed. The tool will also allow Parties to accept and verify data on relevant headline indicators from relevant regional/global data sets. For those Parties with limited Internet access or those who prefer to submit their national reports in document form, an offline version of the reporting templates will be made available. If the national report is submitted in document form, it should be accompanied by an official letter or an email message from the national focal point for the Convention or a senior Government official responsible for the implementation of the Convention. Parties not using the online reporting tool may send their seventh and eighth national report to the main email address of the Secretariat (secretariat@cbd.int).

² Note that reporting on the implementation of Goal D and Target 19 will include detailed assessments of support provided for the implementation of the Convention. However, information on gaps in implementation can also be included in the conclusions, in section V.

³ Decision 15/5.

⁴ <https://chm.cbd.int>.

DRAFT TEMPLATE FOR THE SEVENTH NATIONAL REPORT

Section I. Brief overview of the process of preparation of the report

<p>Please briefly describe the process undertaken for the preparation of this report (responses may include the following):</p> <ul style="list-style-type: none"> ○ Coordination mechanisms and methodology for data collection and validation employed (if applicable) as well as key challenges encountered; ○ Consultations undertaken at various levels for preparing this report, involving and engaging various stakeholders, taking into account national circumstances.

Section II. Status of the revised or updated national biodiversity strategies and action plans (NBSAPs) in the light of the Kunming-Montreal Global Biodiversity Framework

<p>Has your country revised or updated NBSAPs in the light of the Kunming-Montreal Global Biodiversity Framework?</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In process If you answer “no” or “in process” please indicate the anticipated date of completion of the revision or updating of the NBSAP: _____ </p>
<p>Did your country involve and engage stakeholders in revising or updating NBSAPs?</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please indicate: (drop down menu) Women IPLC, Youth, Other </p>
<p>Has your country’s revised or updated NBSAPs been adopted as policy or legal instruments?</p> <p>_____</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In process <input type="checkbox"/> Other If you answered “No”, please indicate the anticipated date of adoption: _____ </p>
<p>If you answered “Yes” above, please indicate the type of policy instrument your country’s revised or updated NBSAPs has been adopted as</p>	<p> <input type="checkbox"/> Adopted through legislation or otherwise by parliament <input type="checkbox"/> Adopted by Council of Ministers, Office of the President/Prime Minister or equivalent whole-of-government body <input type="checkbox"/> Adopted by Ministry of Environment or other sectoral ministry <input type="checkbox"/> Integrated into the poverty reduction strategy, sustainable development strategy, national development plan, and other related strategies or plans <input type="checkbox"/> Other (please specify) _____ </p>

Section III. Assessment of progress towards national targets

Please use the following templates to report on progress in the implementation of your national targets and revised or updated NBSAPs in the light of the Kunming-Montreal Global Biodiversity Framework

National target (<i>pre-populated from the submission of national targets</i>)	
Please briefly describe the main actions taken to implement this national target	
Please indicate the current level of progress towards this national target	<input type="checkbox"/> On track to achieve target <input type="checkbox"/> Progress towards target but at an insufficient rate <input type="checkbox"/> No significant progress <input type="checkbox"/> Moving away from target <input type="checkbox"/> Unknown
Please provide a summary of progress towards this national target, including the main outcomes achieved, key challenges encountered, and different approaches that may be taken for further implementation	
Please provide data on indicators (headline, component, complementary or other national indicator) used for assessing progress towards this national target (<i>pre-populated from the submission of national targets</i>)	<p><i>Provide tabular or graphic data or a hyperlink</i></p> <p>(For the headline indicators and other indicators available to the CBD, the following options will be presented to facilitate the reporting. As per the national target template, each headline indicator would be associated with at least one national target)</p> <input type="checkbox"/> Use national data set <input type="checkbox"/> Use the available data (pre-populated data) <input type="checkbox"/> No data available <input type="checkbox"/> Not relevant
Please provide examples or cases to illustrate the effectiveness of the actions taken to implement this national target. If needed, provide relevant web links or attach related materials or publications	
Please briefly describe how the implementation of this national target relates to progress in achieving related Sustainable Development Goals and associated targets and implementation of other related agreements (<i>optional</i>)	

Section IV. Assessment of national progress towards the goals and targets of the Kunming-Montreal Global Biodiversity Framework

Please provide an assessment or progress and trends related to the goals of the Kunming-Montreal Global Biodiversity Framework. The target information will be prepopulated from section III, based on the mapping of national and global targets.⁵

2050 goals	Summary of national progress contributing to the global goals	Headline indicators	Component, complementary or other relevant indicators, including national indicators (pre-populated from the submission of national targets)	Source of data for indicator(s), where needed												
Goal		(Each headline indicator will be listed once agreed) <input type="checkbox"/> Use national data set <input type="checkbox"/> Use the available global data (clicking will retrieve and display pre-populated data) <input type="checkbox"/> Not able to report on this headline indicator (no national data set and either do not wish to use global data or global data not available) <input type="checkbox"/> Not relevant														
		<p>Example: Headline indicator A.1: Indicator name (unit of measure)</p> <p>Provide data or an application programming interface (API). The data table will be available in Excel. If box 2 has been ticked, then this table will be prepopulated with existing global data. This section will be replicated for all indicators throughout the document.⁶ (Note that this section is dependent on the indicators and may include binary questions or quantitative indicators.)</p> <table border="1" data-bbox="634 1392 1123 1520"> <tr> <td></td> <td>Year</td> <td>...</td> <td>...</td> <td></td> <td>2022</td> </tr> <tr> <td>Value</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>Footnotes:</p> <p><i>This is just an example of how data might look.</i></p>				Year		2022	Value					
	Year		2022											
Value																

⁵ The capturing of the assessment of global targets based on national targets will be further reviewed in the development and finalization of the online reporting tool.

⁶ This section could be further developed with advice from the Ad Hoc Technical Expert Group on Indicators for the Kunming-Montreal Global Biodiversity Framework (decision 15/5).

Section V. Conclusions on the national implementation of the Convention and the Kunming-Montreal Global Biodiversity Framework

In this section, countries are encouraged to provide a summary of the national implementation of the Convention and the Kunming-Montreal Global Biodiversity Framework, including the main outcomes achieved and major challenges encountered, particularly those related to capacity, technical, technological, institutional and financial gaps and constraints and support provided for implementation. Countries could refer to cross-cutting challenges affecting the implementation of the Convention and the Kunming-Montreal Global Biodiversity Framework, or specific obstacles that have hindered progress. These challenges may include lack of adequate financial, human and technical resources, difficulties regarding interministerial/inter-agency cooperation and coordination, lack of timely and reliable access to knowledge, information and data, lack of scientific expertise to support project development and management, and lack of access to relevant technologies for implementation. Countries should try to avoid duplication if relevant information is covered in the above sections.

In this section, please provide a summary assessment of the implementation of the Convention and the Kunming-Montreal Global Biodiversity Framework, including all the sections, and the main outcomes achieved and major challenges encountered, particularly those related to capacity, technical, technological, institutional, and financial gaps and constraints and support provided for implementation.

Annex

Information as requested in related decisions adopted by the Conference of the Parties at its fifteenth meeting

It is suggested that Parties annex information on the implementation of the following decisions adopted by the Conference of the Parties at its fifteenth meeting:⁷

- (a) Long-term strategic framework for capacity-building and development (decision 15/8, annex I);
- (b) Strategy for resource mobilization (decision 15/7, annex I);
- (c) Gender Plan of Action (2023–2030) (decision 15/11, annex);
- (d) Long-term strategic approach to mainstreaming biodiversity;*
- (e) Global plant conservation strategy.*

⁷ This section should be reviewed following the sixteenth meeting of the Conference of the Parties.

* Pending consideration and adoption at a future meeting of the Conference of the Parties.